



REDDING POLICE DEPARTMENT CHILD SAFETY SEAT CHECKLIST

Use one form per child and per seat to document the way the child and seat arrives

Parent Grandparent Other

Participant's Last Name Participant's First Name

Child's First Name Age (yrs) (mos) Weight (lbs) Height (in.)

Child present yes no Expectant parent? yes no

Address (Area Code) Telephone Number

Town/City State Zip code

Make of vehicle Year of Vehicle

Model of vehicle Type of vehicle (4 door , 2 door, SUV, SW, Minivan, P/U)

Airbag Locations airbags active? Yes No

I understand and agree that the service provided by the Redding Police Department, its child passenger safety technicians or CPS technicians assisting said department, is for the sole purpose of aiding in the reduction of injuries suffered by children resulting from the improper installation or use of child safety seats; that this service does not completely evaluate the quality, safety and condition of the child safety seat, its components or the vehicle in which it is installed; that the responsibility of ensuring the correct installation of a child safety seat is the sole responsibility of the parent/caregiver. Therefore, I release the Redding Police Department and any technicians associated with said department of any liability, present or future, in connection with the installation or use of this child safety seat.

Signature and Date: _____



Above portion to be completed by parent/caregiver



LOWER PORTION TO BE COMPLETED BY CPS TECHNICIAN ONLY

CSS MANUFACTURER

CSS model name

CSS model number

Date of manufacture

R
E
P
L
A
C
E
M
E
N
T

CSS MANUFACTURER

CSS model name

CSS model number

Date of manufacture

Scribe Tech. #

Checker Tech. #

Senior Checker/Instructor Name or ID

Date of Event

Location

O
R
I
G
I
N
A
L

CHILD ARRIVES REAR-FACING

- Infant w/base Infant w/o base Convertible
Y N N/A
 CSS in back seat (not in front of airbag)
 Child within recommended age/wt./ht. range
 Rear facing appropriate for child
 CSS appropriate for rear-facing use
 Appropriate recline angle
 Harness straps at or below shoulders
 Harness straps snug
 Harness attached securely and threaded correctly
 Harness retainer clip used if required
 Harness retainer clip at armpit level
 Harness retainer clip threaded correctly
 Carrying handle in correct position
 Safety belt routed correctly
 Safety belt locking CSS tightly in vehicle
 Locking clip used correctly
 Converted CSS to forward-facing
 Recommended different/new CSS

BELT POSITIONING BOOSTER (no harness)

- Backless High Back
Y N N/A
 Child within recommended wt./ht. range
 Safety belt routed correctly
 Lap/Shoulder belt correctly positioned
 Tether used correctly
 Converted CSS to forward facing with harness
 Moved child to safety belt

VEHICLE SAFETY BELT

- Y N N/A**
 Child's legs bend over vehicle seat w/o slouching
 Child's back against vehicle seat back
 Shoulder belt over center of shoulder
 Lap belt over upper thighs
 Recommended booster seat
 Recommended CSS with harness

CHILD ARRIVES FORWARD-FACING

- 5 Pt. harness T-shield Tray Shield
 Combination CSS Integrated
Y N N/A
 Child within recommended age/wt./ht. range
 Forward facing appropriate for child
 CSS appropriate for forward facing use
 CSS adjusted to upright position
 Harness straps in proper position
 Harness attached/threaded correctly
 Harness straps snug
 Harness retainer clip present/used correctly
 Harness retainer clip at armpit level
 Harness retainer clip threaded correctly
 Safety belt routed correctly
 Safety belt locking CSS tightly in vehicle
 Locking clip used correctly
 Tether used correctly
 Converted CSS to rear-facing
 Converted CSS to Belt positioning booster
 Recommended different CSS

CSS been checked before?	Y	N	Unknown
Original CSS history known?	Y	N	Unknown
Registration card sent in?	Y	N	Unknown
CSS ever been in MVA?	Y	N	Unknown
CSS in back seat?	Y	N	Unknown
CSS labeled correctly?	Y	N	Unknown
CSS on recall list?	Y	N	Unknown

If yes, explain in comments section.

THIS SECTION MUST BE COMPLETED BY TECHNICIAN!

- No misuse observed** _____
All corrections made _____
Not all corrections made _____
Child arrived w/o CSS _____
CSS arrived uninstalled _____
CSS provided by Agency _____
Recommended new CSS-
(none provided) _____
Discussed Projectiles _____

Shade 'X' where you found CSS
Shade 'M' where you moved CSS
'D' represents the driver position

D	<input type="radio"/> X	<input type="radio"/> X
	<input type="radio"/> M	<input type="radio"/> M
<input type="radio"/> X	<input type="radio"/> X	<input type="radio"/> X
<input type="radio"/> M	<input type="radio"/> M	<input type="radio"/> M
<input type="radio"/> X	<input type="radio"/> X	<input type="radio"/> X
<input type="radio"/> M	<input type="radio"/> M	<input type="radio"/> M

REVISED: 05/06/2011

Materials used: Locking clip----- Noodle----- D-Ring-----
 Slip guard----- Other-----

COMMENTS:

LATCH USED CORRECTLY: YES NO (Explain):